



# Student Internship

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Eleven leading European research universities have come together to create a unique alliance – Una Europa. The Una Europa partners are Freie Universität Berlin, Alma Mater Studiorum Università di Bologna, University College Dublin / An Coláiste Ollscoile Baile Átha Cliath, University of Edinburgh, University of Helsinki / Helsingfors universitet, Uniwersytet Jagielloński w Krakowie, Universiteit Leiden, KU Leuven, Universidad Complutense de Madrid, Université Paris 1 Panthéon-Sorbonne, and Universität Zürich. Una Europa aims to draw on our collective strengths to create a truly European inter-university environment: a University of the Future.

Una Europa has been formally established as a non-profit association under Belgian law (asbl/vzw) to ensure the sustainability of the alliance. Our headquarters are based in Brussels. The objectives of the association are inter alia to promote cooperation between the university partners, to create a culture of excellence in education and research, and to contribute to the development of the European Education Area and the European Research Area.

In June 2019, Una Europa was selected by the European Commission to be among the first 'European Universities' pilots. The pilot was extended in July 2022 through the Una.Futura project, which is supported by the European Commission through the Erasmus+ Programme's European Universities Initiative. Serving a community of more than 500,000 students, the alliance co-develops pilots and innovative formats for interdisciplinary, transnational and inclusive education, aimed at supporting future European citizens. We are co-designing challenge-based curricula, problem-oriented and interactive modules, thereby highlighting the inherent link between education, research, and innovation. Our Student Board represents a unified voice for students - bringing together different ideas, perspectives and experiences from across the eleven universities.

**We are offering two full-time (38 hours per week) six-month student internships, one in autumn and one in winter, based at the Una Europa headquarters in Brussels, during our normal business hours (Monday – Friday, 9:00 – 17:00). Please indicate in your application whether you are applying for the autumn or the winter internship.**

The autumn internship will begin in September 2023 and conclude at the end of February 2024.

The winter internship will begin in January 2024 and conclude at the end of June 2024.

## Tasks

- Attend the meetings of the Una Europa Student Board and provide assistance, in close cooperation with the Co-chairs and relevant actors
- Support the Una Europa Student Board in monitoring and engaging with alliance activities
- Attend Una Europa operational meetings on behalf of the Student Board
- Represent and support the student viewpoint to the Una Europa Brussels-based team



- Represent and support the Una Europa vzw viewpoint to different stakeholder groups, as relevant
- Undertake specific tasks on behalf of Una Europa vzw, as required

### **Profile and skills**

- A student at the master or PhD level - currently registered at one of the eleven Una Europa universities, or a recent graduate from one of the eleven Una Europa universities
- Excellent spoken and written language proficiency in English; other Una Europa languages an advantage
- Strong interpersonal and intercultural skills
- Ability to work independently and to show initiative
- Proactive, team working spirit and positive attitude
- Proficient in social media communications
- Background in student governance and/or representation

### **What we offer**

- An opportunity for international work experience under the framework of a Belgian Professional Internship Agreement. Successful candidates are paid through a BIS contract, and may also be eligible for ECTS credits and an Erasmus+ mobility grant (candidates are invited to make inquiries regarding their eligibility for an Erasmus+ mobility grant with the appropriate office of their local universities).

### **How to apply**

- Candidates who wish to apply for the position should submit the following information:
  1. Application letter, explaining your strengths as a candidate and why you are interested in the position (maximum 2 pages)
  2. A current CV detailing relevant experience (maximum 2 pages)

Please send your application via email with the subject line "Application for Student Internship" to [jobs@una-europa.eu](mailto:jobs@una-europa.eu).

**Deadline for application: 1 May 2023**

*Tentative interview date: 22 May 2023*

*Interviews will take place online via Microsoft Teams.*