

# Una Europa Policy Internship

January – June 2026

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## What do we offer?

- Una Europa internships provide students from our partner universities with the opportunity to gain hands-on professional experience in a vibrant international higher education environment, based at our central office in Brussels.
- Working closely with Una Europa's Senior Policy Officer and Senior External Funding Officer, you will gain experience in EU policy and funding at a particularly interesting time when the European Union's Multi-Annual Financial Framework is under negotiation.
- You will benefit from a full-time, six-month internship beginning in January 2026 and ending in June 2026. The internship is a full-time role (38 hours per week) during our normal business hours (Monday–Friday, 9:00–17:00).
- You will be employed and paid under a Belgian Professional Internship Agreement contract. You may also be eligible for ECTS credits and a mobility grant – contact the relevant office at your university to clarify your eligibility.

## Tasks

- Support Senior Policy Officer in the monitoring of relevant European higher education and research & innovation policies, building personal expertise on specific topics
- In collaboration with Senior Policy Officer, contribute to providing broad external policy expertise and to briefings for Una Europa leadership and other alliance stakeholders
- Attend and provide briefings on relevant events, conferences and other external engagements with European higher education and research and innovation stakeholders in Brussels
- Support Senior External Funding Officer on matters related to external funding, with a focus on opportunities related to funding programmes for education, research and innovation, such as monitoring and mapping upcoming calls, and helping organise online collaboration webinars.
- Undertake specific tasks on behalf of the Una Europa central office, as required.

## Profile and skills

- Master's student or doctoral researcher currently registered at one of the Una Europa partner universities
- Excellent verbal and written language proficiency in English; other Una Europa languages an advantage
- Strong interpersonal and intercultural skills
- Ability to work independently and show initiative
- Proactive, collaborative spirit and positive attitude
- An intrinsic interest in the European Institutions and EU policymaking
- An understanding of European funding programmes for higher education is considered an asset.

## Eligibility

To be eligible to apply for the internship, candidates must be able to prove that they:

1. are registered as a master's or doctoral student at one of the Una Europa universities for the full duration of the contract of the internship; and
2. have the right to work in Belgium for the full duration of the contract of the internship.

Una Europa is not in a position to apply for a work permit for any candidate for the internship position.

*Una Europa is committed to fostering an inclusive and diverse environment where everyone feels valued and respected. We welcome applications from individuals with diverse abilities, of any gender, linguistic and cultural background, or minority group.*

## How to apply

Candidates who wish to apply for the position should submit the following information:

- Application letter, explaining your strengths as a candidate and why you are interested in the position (maximum 2 pages)
- A current CV detailing relevant experience (maximum 2 pages)
- A signed declaration of the right to work in Belgium for the full duration of the contract

**Please submit your application via email with the subject line 'Policy Internship' to [jobs@una-europa.eu](mailto:jobs@una-europa.eu).**

## Application deadline: 28 September 2025

Tentative interview dates: 14 and 15 October 2025

Interviews will take place online via Microsoft Teams.

# About Una Europa

Eleven leading European research universities have come together to create a unique alliance – Una Europa. The Una Europa partners are Freie Universität Berlin, Alma Mater Studiorum Università di Bologna, University College Dublin / An Coláiste Ollscoile Baile Átha Cliath, University of Edinburgh, University of Helsinki / Helsingfors universitet, Uniwersytet Jagielloński w Krakowie, Universiteit Leiden, KU Leuven, Universidad Complutense de Madrid, Université Paris 1 Panthéon-Sorbonne, and Universität Zürich. Una Europa aims to draw on our collective strengths to create a truly European inter-university environment: a University of the Future.

Una Europa has been formally established as a non-profit association under Belgian law (asbl/vzw) to ensure the sustainability of the alliance. Our central office is based in Brussels. The objectives of the association are inter alia to promote cooperation between the university partners, to create a culture of excellence in education and research, and to contribute to the development of the European Education Area and the European Research Area.

In June 2019, Una Europa was selected by the European Commission to be among the first 'European Universities' pilots. The pilot was extended in July 2022 through the Una.Futura project, which is supported by the European Commission through the Erasmus+ Programme's European Universities initiative. Serving a community of more than 500,000 students, the alliance co-develops pilots and innovative formats for interdisciplinary, transnational and inclusive education, aimed at supporting future European citizens. We are co-designing challenge-based curricula, problem-oriented and interactive modules, thereby highlighting the inherent link between education, research, and innovation. Our Student Board represents a unified voice for students – bringing together different ideas, perspectives and experiences from across the eleven universities.